



Lee County ETSB

Meeting Minutes

October 24, 2024 3:30 PM

Meeting called by: Chairman Buskohl

UNAPPROVED

Monthly Board Meeting

Attendees: 911 Commissioners; ETSB Director, Shelley Dallas

- **Call to Order**

Chairman Buskohl called the meeting to order at 3:34 pm at the Lee County ECC; roll was called as follows:

Ryan Buskohl	05-16-2025	Present presenting Medical
Keane Hudson	12-01-2024	Present representing Lee County Board
Steve Gilmore	05-16-2025	Present representing Fire District
Pat Hilliker	05-20-2027	Present resenting Fire District
Jesica Knipple	Sheriff's Designee	Present representing Lee County Sheriff
Mike Koppien	05-20-2027	Absent representing Law Enforcement
Kevin Lalley	05-16-2025	Absent representing At Large
Steve Howell	06-14-2025	Present representing Law Enforcement
Josh Tucker	05-20-2027	Present representing Medical

- **Prior Minutes**

Motion by Hudson, second by Gilmore, that the minutes from the September 26, 2024 ETSB meeting be approved and published. Motion carried unanimously.

Treasurer's Report: Midland Operating Account: \$51,735.61; Sauk Valley Reserves Fund: \$815,688.45; Investment CDs (4): \$1,261,099.00; Total ETSB Funds: \$2,128,523.06. Motion by Howell, second by Hudson, that the treasurer's monthly balance report be approved. Chairman Buskohl called for discussion; there being none, motion passed unanimously.

Fiscal Year 2024-2025 budget was presented by Director Dallas. Motion made by Tucker, second by Howell that the fiscal year 2024-2025 budget be held over as presented until the November ETSB meeting with Income/Revenue budgeted at \$757,500 and Expenditures budgeted at \$751,500. Chairman Buskohl called for further discussion; hearing none, the vote was called for as follows:

Steve Howell	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Jesica Knipple	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Mike Koppien	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Kevin Lalley	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Josh Tucker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Ryan Buskohl	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>

- **Claims:** Claims were reviewed. The new fire base was installed at the Sublette tower site in mid-October; invoice for \$8670 included the base, parts, and labor. Hudson made a motion, seconded by Hilliker, that claims, including those paid in vacation, be approved and ordered paid: \$25,617.90. There being no further discussion, the vote was called for as follows:

Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Jesica Knipple	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Mike Koppien	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Kevin Lalley	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Josh Tucker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Ryan Buskohl	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Howell	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>

- **Committee Reports**

- **Executive:** Chairman Buskohl was at the PSAP during the AT&T ESInet migration that took place on October 16th and had the opportunity to observe some of the process with Jes at the Wing console answering test 9-1-1 calls as Shelley was placing the calls as directed via the conference bridge with AT&T, Motorola, Intrado and others involved in the cutover process viewing the back end call routing process. Text to 9-1-1 readiness also tested successfully. Later that night at approximately midnight, Shelley was called in and responded to the PSAP due to a 9-1-1 outage notification where Lee County 9-1-1 calls were being re-routed to Ogle County. Overview of the outage: Motorola was contacted to ensure that the failure was not an onsite equipment issue and after a few hours of troubleshooting, the 9-1-1 calls suddenly routed back to Lee County with no explanation as to what caused the outage. In response to an email sent by Director Dallas during the early morning hours of 10/17, the AT&T Project Manager called the next morning informing Shelley that the outage was caused by “planned maintenance” whereby Lee County and the AT&T Project Manager were not notified. Director Dallas reported that although the timing was inconvenient, etc., the lack of notification on the planned maintenance was a good test of the system to ensure calls would roll to Ogle County and AT&T escalation worked as it should.

- **Property:** Property Chair Tucker – no report

- **Public Education/Training:** Chairman Buskohl will be reaching out to Jes in December reference Washington School public education.

- **Legislation:** Shelley attended the 9-1-1 Statewide Advisory Board meeting on Oct 23rd which was well-attended by many 9-1-1 PSAP representatives throughout the State expressing concern over the draft Rule released by ISP, specifically Part 1325, which sets the standards of service applicable to 9-1-1. Additionally, Shelley advised that during her attendance at IPSTA, she resigned her position, effective Nov 30th, on the Statewide Advisory Board for CESSA (Community Emergency Services and Support Act). The evening after she resigned, Shelley was presented with the Statewide INENA Thank you Award for”*the countless hours on calls, often spending time away from her center, staff, and family to identify the challenging issues that PSAPs and telecommunicators will continue to encounter due to the new legislative requirements...*”. Shelley explained that CESSA implementation has consumed an immense amount of time that could and should be committed to the Lee County ECC and ETSB

initiatives and projects forthcoming. Chairman Buskohl reiterated that others have stepped down from the CESSA Board due to similar concerns and issues that Shelley experienced. Discussion ensued reference CESSA legislation and the challenges it poses for PSAPs and law enforcement. Lee County will continue to serve as the pilot for PowerPhone protocol updates after the pre-test is complete.

- **Old Business:**
- **Board Member/ECC Staff Comments:**
- **Adjournment:** Meeting adjourned at 3:53 pm. The next ETSB meeting will be held **Monday, November 25th 2024 at 3:30** pm at the Lee County ECC.

Josh Tucker, ETSB Secretary